



UNIVERSITY OF HARTFORD

Conducting a Job Search in a Tough Economy

February 10, 2009 (Tuesday) 6:00-7:30p.m. University of Hartford, 1877 Club



Dr. Susan Coleman, a finance professor in the Barney School of Business, will present on current economic trends and which industries are expected to experience growth. She serves on committees of the Greater Hartford Chamber of Commerce, the Connecticut Business and Industry Association, is Vice President for the Hartford Area Business Economists and is a member of the Governor's Economic Advisory Council. She is frequently quoted in the Hartford Courant to discuss business and economic issues.



Next, **Ralph Braithwaite** will discuss how to implement an effective job search. Ralph is a Principal with The Limitless Consulting Group, focusing on organizational consulting and training. He teaches undergraduate and graduate level courses in business and psychology at multiple colleges and universities, including the University of Hartford. Ralph is a certified associate with Lee Hecht Harrison, an international outplacement, career consulting and transition organization.

Revitalize Your Resume!

February 26, 2009 (Thursday) 6:00 – 7:30p.m. Gengras Student Union, 3rd Floor



Jan Melnik is a Master Resume Writer, Credentialed Career Master and a Certified Professional Resume Writer who will discuss how to tailor your resume and highlight your skills effectively in this competitive job market. She is President of Absolute Advantage, a firm specializing in career management, job search consulting, and resume writing services. She is the author of top-selling resume and business start-up books and has been featured in numerous media, such as Fox-61, NBC, the Hartford Courant, Money Watch and USA Today.

Effective Interviewing and Presentation Skills

March 26, 2009 (Thursday) 6:00 – 8:00p.m. Gengras Student Union, 3rd Floor



Adrienne Milics is the founder and president of Parnassum, an executive coaching and training company specializing in executive presence, encompassing leadership, communication and presentation skills. Drawing on extensive executive experience as well as cultivating the art of stage presence through professional singing, Adrienne will discuss effective presentation skills to project your best image, especially during the interview process. Prior to founding Parnassum, Adrienne was a Senior Vice President of Information Technology at Cigna.

This series of seminars is sponsored by the offices of Career Services and Alumni Relations.

These events are for University of Hartford seniors, graduate students, and alumni. Although the events are free, you **MUST** register for each event by either registering online at www.hartford.edu/alumni or calling Alumni Relations at 860.768.2434.